

Privacy Notice: Reunion What will we do with your data?

## What will we do with your data?

This information is provided in accordance with the General Data Protection Regulations ("the Regulations").

We have collected the following data from you:

 Personal details including name, contact details, gender, age and date of birth.

The purpose of collecting and processing this data and any other data we may collect as part of your time on the Reunion programme is to ensure the programme runs well and that you get the maximum benefit from it.

Church Army (Wilson Carlile Centre, 50 Cavendish Street, Sheffield, S3 7RZ) is the data controller with regards to the personal data you have disclosed to us. A data controller is the person or organisation who determines the purpose for which, and the way, any personal data is processed. The data controller is responsible for establishing practices and policies in line with the Regulations.

Your data will not be processed outside of Church Army and will not be disclosed to any parties outside of Church Army, except for information being shared with Blackbaud, Wix.com, the companies that host our website, our database and the cloud within which the data is held. We only enter relationships with third parties who have adequate data protection policies and procedures in place.

We will not disclose or share your information to any other third party unless we have your explicit consent to do so. At no time, will your data be sold to a third party.

We will not keep your personal data for any longer than is necessary and once it is no longer required we will take all reasonable steps to destroy it or erase it from our systems. Your data will be retained after the end of your relationship with Church Army, or upon death, for a period of 50 years, in accordance with our insurer's stipulations. Any data stored on our database is held indefinitely but at the end of your relationship with Church Army it will be marked inactive and no actions will be taken in relation to it.

In the event, it is decided that it would not be right for you to join the Reunion programme we will hold any data you provide us with during the application process for 1 year and then steps taken to erase any records held on our systems.

In relation to us processing your personal data you have a number of rights in relation to your data, which can be exercised at any time, including a right to request a copy of the data we hold about you, known as a subject access request.

## **Your Questions**

If you wish to receive further information regarding Church Army's data protection policy, together with a copy of that policy, please contact Des Scott at Church Army, Wilson Carlile Centre, 50 Cavendish Street, Sheffield, S3 7RZ, 0300 123 2113 or des.scott@churcharmy.org.

Any issues, questions or concerns you may have in relation to the way Church Army process your data please do not hesitate to contact Des Scott.

If at any time you have any concerns about the way your data has been processed by Church Army and those concerns cannot be resolved by Church Army directly you have the right to take those concerns externally and raise them with the regulator, the Information Commissioner.

You can read Church Army's full Privacy Notice <a href="mailto:here">here</a> [link to Privacy Notice on CA website]