



Reunion memorandum of agreement.

Reunion is a project made possible by and belonging to Church Army. This agreement sets out the relationship between you, for your duration on the Reunion project and Church Army and is binding in honour only. It is not intended by the parties to be a legally binding agreement nor is it intended to create an employment relationship between us.

Status

You are a participant on the Reunion Project. You are not an employee of Church Army and therefore do not have the rights of a Church Army employee.

Duration of Programme

It is expected that you will start the Reunion project from: Mid **February** ending on the last day of **October** (including a July and August break).

If for any reason you or the Reunion Project Leader feels that your participation in the course needs to end sooner than expected, you will be encouraged to chat this through with the Reunion Leader first before making any final decisions. If either party decides your involvement in the project should cease, you will not be expected to give any notice.

Disclosure and Barring Services

If your time on Reunion involves work on behalf of Church Army participating in activities working with vulnerable adults or children, you will be required to have an enhanced Disclosure and Barring Services check (formerly CRB). If you are asked to complete a DBS check you will be expected to complete a disclosure form and read and understand Church Army safeguarding policies. All disclosures will be kept confidential; however it may be necessary for the Reunion Team Leader and a member of HR to discuss the disclosures with you as part of our commitment to safeguarding.

Those in Northern Ireland and the Republic of Ireland may also need to be covered by Child protection guidelines within your jurisdiction.

What you can expect from us:

As an Reunion participant, Church Army will provide you with:

A wider community of Reunion participants

An online weekly teaching session

Either (or both) a local/city based Reunion community or an online community.

A review of your involvement in Reunion after Easter and the beginning of summer.

Personal liability insurance to cover you if you are working directly for Church Army or taking part in any activities which are the direct responsibility of Reunion/Church Army.

Insurance for injuries incurred while with Church Army as part of any programme which is the direct responsibility of Reunion/Church Army..

A series of opportunities to learn more about the work of Church Army and develop your skills and expertise further.

Any mid point centrally gathered missional experience (optional) with costs covered by you.

Any centralized gatherings at the end of our year (optional) with costs covered by you.

What we expect from you:

To be regularly involved with mission and evangelism locally or with a Church Army evangelist or similar missional context to gain experience alongside your teaching.

To take part in weekly online training sessions.

To take part in either weekly online training sessions (online group only)

or

For those in local/city based groups to meet fortnightly and on the alternate weeks to be in online groups (or a version pre agreed with the Reunion leader).

To pay for any additional costs you incur because of your personal or group missional activities including travel and books.

To represent Church Army where appropriate professionally and reputably.

To follow a life of integrity modelled on Christ and practicing local Christian community.

Finance

You will not receive any money from Church Army as part of your involvement in Reunion nor will you be charged to participate in the project, however the following exceptions apply:

You will pay for any costs you incur because of your missional activity and you cannot claim these as expenses.

If you are based with a Church Army Centre of Mission (COM) then you will need to agree payment with the lead evangelist for all costs incurred by you/Reunion at the local level, this includes any board and lodgings, missional activities and local travel.

The Reunion Year

It is expected that the Reunion Project will follow the schedule below.

February	Final sign up for the Reunion project.
February	Begin the online teaching and meet weekly in your Reunion group. Topic Getting to know each others faith stories (2 weeks)
March	Weekly online teaching. Topic evangelism (1 week) People of Peace (3 weeks)
April	No weekly online teaching. Weekly meetups end and replaced with weekly contact (decided by your collective group, for example Whatsapp, Facebook page or messenger). Called activation weeks* . Locally apply the person of peace material practically (4 weeks)
April	15th beginning of Holy week. 22nd Easter Sunday. 29th onwards, teaching available online. Reunion groups resumes. Topic Prayer (2 weeks).
May	Weekly online teaching. Xplore communities both online and local continue Explores engage in local evangelism. Topic The who, where, when of your evangelism (2 weeks). 27th onwards Activation weeks begin (4 weeks) <i>*See April for details of how the activation weeks work.</i>
June	Activation weeks continue. 21st onwards last week of Reunion. Review and break for summer. 21st-23rd Possibility of a Reunion weekend.
July	Summer Break.
August	Summer Break.
Sept	Continue with the above format
October	Continue with the above format
Nov	Over to you and help planning on how to use advent and Christmas for mission and evangelism local to you.

Time

We suggest you allow 30 minutes to listen to online podcasts weekly with another 10-15 minutes to take notes/reflect.

Groups of around 5-8 people will need about 60-90 minutes to meet weekly (allow longer if you are meeting fortnightly). This time normally reduces as the group becomes established.

Time to do evangelism. It is difficult to 'grab' time in a week to do evangelism when that is impossible to simply allocate time for. The reason we have introduced **activation weeks*** is to allow you, while still in contact with your Reunion community, the time to more consistently practice learning. This is the time to establish new habits and commitments you might make as a result of this year. During these weeks use the 60-90 minutes (even if at a different time of the week to when your group would have met) to begin to do mission and evangelism locally. Stay in touch with each other to encourage and motivate otherwise the weeks will pass filled with good intention and little action.

Responsibility of Church Army/Missional Context

As a participant on Reunion, Church Army will take responsibility for the activities that you participate in as part of your Reunion year and organised centrally by Reunion which include:

Participation in any Reunion optional programme for example a Reunion weekend. Insurance and public liability insurance.

If you are involved in a missional context or activity that is not connected to Church Army or organised by Church Army (i.e. not linked to a Church Army evangelist or project), then Church Army will take no responsibility for the activities and incidents that occur in that context. It is your responsibility to ensure with that you are appropriately covered with other bodies if this is necessary.

Although you are receiving training from Reunion (Church Army), you must make it clear that any views that you communicate in response to your training on any social media sites or other written mediums, are your own views and not the views of Church Army. You should not in any way do anything that could bring the reputation of Church Army into disrepute.

Optional programme

As part of your involvement on Reunion you will have the option to choose from a number of 'optional extras' which may include:

Romania trip, Retreats, Mission weekends, Shadow an Evangelist.

Any optional programme additions will be paid for by the Reunion participant as and when they decide to opt in. Each option will be individually priced and will reflect actual cost of that activity. These are not subsidised by Church Army.

Participants wishing to take part in the Optional extras must make contact with the Reunion Team Leader in advance about the details and costs.

Media

As part of promoting Reunion we often use photos of and stories from those already doing or who have done Reunion. We use photos and stories in press releases, internal media of Church Army, social media and in articles written for print media. Photos are often taken by you or if its a gathered event by someone from Church Army. By applying to Reunion you are agreeing to appearing in photos taken of activities, stored and used by Church Army. If the photo is of you alone then we will ask permission prior to using it.

If there is a story worth sharing, we will first ask your permission to use it and also decide with you how it is used. By applying to Reunion you are agreeing to photos and stories being used as described above.

Signatures

If you are happy to allow your application to act as a record of our agreement with you then proceed to the application page. If you'd like a paper copy of this agreement to be signed by the Reunion project leader then please either print and sign 2 copies of this agreement and post it to Church Amy (address below) and the Reunion Project Leader will sign and return one of the copies to you. Alternatively you can return this agreement by email with your digital signature to n.barnes@churcharmy.org and the Reunion Project leader will return a signed copy to you.

I have read and understood the memorandum of agreement and agree to the terms written within it.

Signed:

Name: Date:

Reunion participant.

Signed:

Name: Date:

Xplore Project Leader.

TO BE COUNTERSIGNED AND HELD BY CHURCH ARMY/REUNION